



# Education Associates, LP

*The Source for Successful School Support Services*

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**Personnel Services**

**WebSmart<sub>by JR<sup>3</sup></sub>**

**i-CAP<sub>by JR<sup>3</sup></sub>**

## **JR3 Education Associates 401k Plan Enrollment Change Form**

**Please start contributions to the JR3 401k Plan.**

Starting Payroll Month: \_\_\_\_\_ (Example January 2009)

Ending Payroll Month: \_\_\_\_\_ (Example July 2009)

*If you do not want your contributions to stop – please leave the ending month blank.*

Flat Amount Contributed per Month: \_\_\_\_\_

Or

Percent of Gross Pay Per Month : \_\_\_\_\_

**Please stop all contributions to the JR3 401k Plan**

Effective Payroll Month: \_\_\_\_\_ (Example January 2009)

**Employee Name:** \_\_\_\_\_

**SSN:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please return the completed form to  
JR3 Education Associates  
PO Box 1067  
Waco, TX 76703-1067

You can also fax the form to (254)759-0750

Or Email to [ftompson@jr3online.com](mailto:ftompson@jr3online.com)

For more information visit us at [jr3online.com](http://jr3online.com)